

Registration form....

Name _____

Home Address _____

City _____ St _____ Zip _____

Work phone _____ Cell Phone _____

E-Mail Address: _____

Real Estate License # _____

Please Check One:

CAR Member IAR Member Non-Member

Total \$ _____

Check (payable to Capital Area REALTORS®)

Charge to: VISA MasterCard Discover

Number _____ Exp. _____

Signature Required _____

COURSE CHOICES (select those desired):

- 10/18 Core A: Quiz Me... (COR 1644)
 - 10/18 Core B: Disclose! Disclose!... (COR 1640)
 - 10/19 Code of Ethics (ETH 1518)
 - 11/10 The GREEN Quiz Show...(ENV 1221)
 - 11/10 Real Estate Safety ... (RD 900)
 - 02/01 Core A: Quiz Me... (COR 1644)
 - 02/01 Core B: Legal Issues... (COR 1629)
 - 02/15 Code of Ethics (ETH 1518)
 - 03/03 Real Estate Safety ... (RD 900)
 - 03/03 Property Management 101 (PM 602)
 - 04/11 Core A: Quiz Me... (COR 1644)
 - 04/11 Core B: Contractually Speaking (COR 16003)
- Please mark here if you have a disability and may require special accommodations in order to fully participate in this course. You will be contacted by a CAR staff member to discuss your specific needs.

*All class will be held at the
Capital Area REALTORS®*

Register Online at: <https://mdweb.mmsi2.com/caar/>

Mail completed form with payment to:
Capital Area REALTORS®
3149 Robbins Road, Springfield, IL 62704

Or fax completed form with credit card information to:
(217) 698-7009

Registration Information

\$40.00 for CAR members

\$45.00 for IAR members

\$55.00 for Non-Members

No written confirmation of class will be mailed. You will be notified if class is full. Registration begins one-half hour prior to class starting. Photo ID required. Late arrivals will not be admitted. Advance registration and payment is required.

Cancellation Policy: You may cancel your registration by providing twenty-four (24) hours advanced notice to the Association. If the required twenty-four notice is provided then you shall be allowed to apply your registration fee to any C.E. course offered during the next twelve (12) months. NO REFUNDS will be granted. If the required twenty-four (24) hour notice is not provided, there shall be NO CREDIT granted. Any individual not providing the necessary twenty-four (24) hour notice will be billed for the course.

For convenient home study or
online options visit us on the
web at www.SeeHouses.com

We are here to help!

Please call Kathy Nichelson at
(217) 698-7000 or email her at
knichelson@caaronline.com and she
will be able to assist you with your
education needs.

Capital Area REALTORS®

3149 Robbins Road
Springfield, IL 62704

Phone: (217) 698-7000

www.SeeHouses.com



Illinois REALTORS®
Licensing & Training
Center

Capital Area
REALTORS®

presents...

2016 Fall & 2017 Winter
Schedule of IL Dept. of
Financial and Professional
Regulation approved Real
Estate Continuing
Education Courses



2016 Fall | 2017 Winter Continuing Education Courses

Date	Time	Course
OCTOBER 2016		
18	9:00 a.m. - 12:00 p.m.	COR 1644 - CORE A: Quiz Me - License Law, Escrow, Fair Housing and Agency (3 Hrs Core A)
18	1:00 - 4:00 p.m.	COR 1640 - CORE B: Disclose! Disclose! Disclose! (3 Hrs Core B)
19	2:00 - 5:00 p.m.	ETH 1518 - Code of Ethics Overview (3 Hrs Elective)
NOVEMBER 2016		
10	9:00 a.m. - 12:00 p.m.	ENV 1221 - The Green Quiz Show (3 Hrs Elective)
10	1:00 - 4:00 p.m.	RD 900 - Real Estate Safety Matters (3 Hrs Elective)
FEBRUARY 2017		
1	9:00 a.m. - 12:00 p.m.	COR 1644 - CORE A: Quiz Me - License Law, Escrow, Fair Housing and Agency (3 Hrs Core A)
1	1:00 - 4:00 p.m.	COR 1629 - CORE B: Legal Issues: Advertising and the Real Estate Agent (3 Hrs Core B)
15	2:00 - 5:00 p.m.	ETH 1518 - Code of Ethics Overview (3 Hrs Elective)
MARCH 2017		
3	9:00 a.m. - 12:00 p.m.	RD 900 - Real Estate Safety Matters (3 Hrs Elective)
3	1:00 - 4:00 p.m.	PM 602 - Property Management 101 (3 Hrs Elective)
APRIL 2017		
11	9:00 a.m. - 12:00 p.m.	COR 1644 - CORE A: Quiz Me - License Law, Escrow, Fair Housing and Agency (3 Hrs Core A)
11	1:00 - 4:00 p.m.	COR 16003 - CORE B: Legal Issues - Contractually Speaking (3 Hrs Core B)

Jacksonville area and Galesburg area Continuing Education dates are available as well. Please visit SeeHouses.com and click on the "Education" tab to download a schedule of courses in your area.

12 Hr. Broker Managing Education Course Dates
November 2 & 3, 2016 ▪ March 14 & 15, 2017

For registration visit www.SeeHouses.com
and click on the Education tab

COR 1629 - CORE B: Legal Issues: Advertising and the Real Estate Agent (3 Hrs Core B)
The course contains three segments on separate, but related topics. First, advertising guidelines under Illinois License Law and other various federal and state laws, such as "Do Not Call" are addressed. Second, advertising under Regulation Z is discussed, including what "triggers" disclosures and what those disclosures have to be. Finally, fair housing advertising do's and don'ts are covered, including discussion of words that may not be accepted by local newspapers, websites and MLS's. (Instructor Kerry Kidwell)

COR 1640 - Disclose! Disclose! Disclose! (3 Hrs Core B)
The purpose of this course is to familiarize agents about the Illinois Seller Disclosure Act and the form sellers need to complete. There will be discussion of what disclosures agents should, and should not, make in regards to Illinois License Law. The class will also contain instructions for completing the Lead Based Paint disclosure form as well as radon disclosure forms. Additionally the course will be to touch on various property problems such as flood zones, mine subsidence, stigmatized property and a variety of other problems. (Instructor Kerry Kidwell)

COR 1644 - CORE A: Quiz Me - License Law, Escrow, Fair Housing and Agency (3 Hrs Core A)
This course covers the basics of the CORE A topics including Illinois License Law, agency, fair housing, and escrow. After completion of this course, the student should understand the basics of these topics as well as many of the recent changes in the License Law. Teams of students will put their heads together to solve the quizzes! (Instructor Kerry Kidwell)

COR 16003 - CORE B: Legal Issues - Contractually Speaking (3 Hrs Core B)
When is a contract binding? Do I really need a buyer agency agreement? When can a buyer rescind an offer? Do I have to present offers to my seller after he has accepted one? This class is a review of basic contract law in sales and leasing. (Instructor Kerry Kidwell)

ENV 1221 - The GREEN Quiz Show (3 Hrs Elective)
The purpose of this course is to identify what things in a real estate agents life are subject to "greening". The topics covered will include cost and energy savings for agents and their clients, at work and at home. Also covered will be office costs and waste management. (Instructor Kerry Kidwell)

ETH 1518 - Code of Ethics Overview (3 Hrs Elective)
This course will give those unfamiliar with the REALTORS® Code of Ethics an overview of this document. Existing agents will learn of updates since they last took this course. The COE has been used by the REALTOR® Organization for years and is now being used by judges in some states as the "standard" conduct for the real estate industry. General knowledge of the Code is also a requirement to obtain a real estate license in Illinois. (This course meets NAR's quadrennial requirement for Code of Ethics training.) (Instructor Kerry Kidwell)

PM 602 - Property Management 101 (3 Hrs Elective)
This class contains the basic elements of leasing and property management, including the pitfalls. Ideal for those wanting to own their first rental property or start a property management company. Not intended for those who are already in the property management business, although they might pick up a tip or two. (Instructor Kerry Kidwell)

RD 900 - Real Estate Safety Matters (3 Hrs Elective)
Developed in partnership with NAR's REALTOR® Safety program, this three-hour course is an essential primer on how real estate professionals can limit risk to preserve safety – their safety, their clients' safety – and for positive business outcomes. Students will learn how to assess risk in their current practice and create safety systems, scripts and tools for listing appointments, showing property and conducting open houses. Students will also learn how to protect personal and electronic information online, in the cloud and on social networks. As a practical resource, this course offers easy-to-remember strategies for real estate professionals when facing potentially dangerous situations. (Instructor Kerry Kidwell)